



COLLATERAL INSTALLATION PERMIT

EVENT TITLE : _____

HIRING PERIOD : _____

Date requested : _____ , 20 ____

ORGANIZER : _____

Date of installation : _____ , 20 ____

Materials	Approx. weight (for hanging materials only)	Quantity	Location				
			Lawn Area	Trusses	Lobby	Drop Off Area	Perimeter Fence
1. Billboards							
2. Banners/streamers							
3. Lights							
4. Trusses							
5. Others (specify)							

Note:

- i. For materials weighing more than 100 kilos, hanging points must be closest to the trusses' vertical member.
- ii. Dismantling of banners or streamers should include the removal of all nylon cords.
- iii. Damages caused by said hanging of materials are chargeable to the Organizer's security deposit.

Without prejudice to the duties and obligations of the Organizers as Hirer under the Terms and Conditions of Hire of the World Trade Center Metro Manila, we agree to be bound by such Terms and Conditions of Hire, including in particular the provisions on liability and indemnity, and all references to the "Hirer" in such Terms and Conditions of Hire shall be deemed to include ourselves.

Requested by: _____ **Company:** _____
Signature over Printed name

Endorsed by: _____ **Approved by:** _____
Organizer's Authorized Personnel WTCMM Operations Department WTCMM Facilities Department