



## **FAQ - Frequently Asked Questions**

### **What is a World Trade Center?**

WTC is a physical facility with a specific purpose of creating a marketplace for companies engaging in international business or servicing international businesses. It brings people together in a global economy and instrumental in promoting prosperity through trade and investment. A WTC helps globalize the local business environment by providing international linkages among entities engaged in international trade.

### **What is Manila World Trade Center Club and what services does it offer?**

The World Trade Center Club is an integral part of every WTC. In the Philippines, the Manila WTC Club (MWTC) provides trade information services, as any WTC would across the globe. A World Trade Center provides businesses with access to a diverse array of international trade services and facilities. Through the WTCA, each World Trade Center becomes a branch office for all the others. This unique concept of reciprocity is passed along to all WTC members, making membership in any center an entry to the international business community.

### **Does my membership with Manila World Trade Center Club give me access to member benefits in other World Trade Centers?**

Through the WTCA, each World Trade Center becomes a branch office for all the others. This unique concept of reciprocity is passed along to all WTC members, making membership in any center an entry to the international business community. A member not only receives benefits and privileges locally, but also gains reciprocal benefits offered by over 300 World Trade Centers in over 90 countries around the world.

### **How many World Trade Centers are there all over the world and how many companies are affiliated with World Trade Centers Association?**

The WTC network has over 300 WTCs in over 90 countries around the globe. Each WTC is unique, but its strength is its link to all the other WTCs. Its unique advantage is its network of about 750,000 member-companies worldwide connected through the World Trade Center Club.



## **What are the different types of membership?**

There are 2 types of membership open for application:

- Corporate Membership
- Individual Membership

## **How does one become a member of Manila World Trade Center Club?**

The applicant-company or individual has to submit a filled-up Membership Application Form, together with the requirements such as company profile, SEC registration, and Business Permit, and the corresponding joining fee and annual membership dues.

## **Is World Trade Center Metro Manila an agency of the government?**

World Trade Center Metro Manila is a private corporation owned by the Manila Exposition Complex Inc. (MEC) and managed by the World Trade Center Management, Inc. (WTCMI). MEC and WTCMI are members of the ICCP Group of Companies.

## **How do I make reservation for the WTCMM exhibition hall?**

1. Fill-out the WTCMM Application For Hire and transmit to WTCMM Marketing Department through facsimile 902-0000 ext 513 or email to [lpcailles@wtcmanila.com.ph](mailto:lpcailles@wtcmanila.com.ph)
2. Submit the fully accomplished Application For Hire, together with the Project Brief or Event Concept (a short background of the event to be organized to include objective/s and product/visitor profile)
3. Upon approval of the said application, the Marketing Department will prepare the proposal/ contract that indicates hiring period, rates and payment schedule, and submission of additional requirements such as Corporate Secretary's Certificate or Board Resolution authorizing the representative or signatory of the contract to sign on behalf of the entity and VAT Exemption Certificate, if the contracting party is VAT-exempt.
4. Acceptance of the Hiring Contract and Terms and Conditions of Hire requires a signed conforme of the letter with the corresponding stipulations and payment of the equivalent down payment required.



## Who do we talk to regarding food and beverage requirements for our events at the WTCMM?

WTCMM has a pool of carefully selected professional caterers with a wide variety of menus with reasonable price points. Upon confirmation of the reservation, the event organizer will be personally endorsed to the caterers for negotiation and selection.

## Are there meeting/seminar rooms available at the WTCMM? If so, what are their sizes and capacities?

Area (sq.m.)		Theatre	Class Room	U-shape	Cocktail
Seminar Room I	84	60	40	36	100
Seminar Room II	58	30	20	16	70
Conference Room	33	20	15	10	40
Meeting Room	21	15	10	6	20